



## Community Health Coordinator – Hancock County

Healthy Acadia, a non-profit community health coalition serving Maine’s Hancock and Washington counties, seeks an experienced community professional to join a dynamic team passionate about making it easier for all people to lead healthier lives. Reporting to the Substance and Tobacco Prevention Manager, the Community Health Coordinator fosters collaborative partnerships and delivers health promotion programs that prevent tobacco use, substance misuse and addiction through the Maine Prevention Network. The right individual must be highly motivated, be a facilitative leader, have excellent communication, and mobilization and community relations skills. Familiarity with local communities is a plus.

**Responsibilities:** Community outreach, education and promotion of tobacco and substance use prevention resources and opportunities with schools, municipalities, social service agencies, health care providers and other venues. Evidence-informed substance prevention activities may include delivery of prevention education and awareness campaigns to schools and communities and promotion of environmental strategies to reduce access to substances, including alcohol, marijuana, prescription drugs, and opioids. Tobacco prevention strategies include policy development to prevent initiation of tobacco use and second-hand smoke exposure, and promotion of tobacco treatment. Perform monthly program monitoring and reporting.

### Qualifications and Experience Sought:

- Experience with evidence-based public health policy & environmental strategies for community change, particularly in the areas of substance & tobacco prevention.
- Ability to attend a 4-day Substance Abuse Prevention Skills Training (SAPST) and work toward Prevention Specialist Certification if not already certified.
- Highly self-motivated, ability to work independently from office or community.
- Ability to set and keep deadlines, and to develop and follow own work plan.
- Ability to work on multiple projects concurrently and to prioritize work.
- Warm, personable and approachable. Ability to work with diverse people, and to build and maintain strong collaborative relationships with diverse partner organizations.
- Strong communication skills; ability to listen well, speak and write effectively.
- Ability to manage and disseminate information effectively.
- Team player with high professional standards, positive attitude and flexibility.
- Bachelor’s degree in a related field preferred or equivalent experience delivering related community-based or public health programs or services.

This is a full-time position with competitive salary, benefits and opportunity for growth. Salary range: \$38,000 - \$43,000. Part-time may be considered. Vehicle & regular travel throughout Hancock County required; some statewide travel and occasional weekend and/or evening meetings expected. Full COVID-19 vaccination or appropriate medical exemption by the prospective employee’s start date is required.

**To apply:** Please send a cover letter, resume and contact information for three professional references in a single document, to: [jobs@healthyacadia.org](mailto:jobs@healthyacadia.org). Application deadline is April 30, 2024, or when a suitable candidate is found.

*Healthy Acadia provides equal employment opportunities to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law. Healthy Acadia takes affirmative action to ensure that applicants and employees are treated fairly during the application process and post-hiring employment without regard to any of these characteristics. Discrimination of any type is not tolerated. Healthy Acadia is committed to creating a diverse work environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*